



MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # 032-2006

LETTER TO COMMISSION

TO: Mayor David Dermer and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: February 1, 2006

SUBJECT: Selection of Thomas Velasquez as New Building Director

This Letter to the Commission is to inform you of a recent appointment I have made in the Administration. After an extensive search and recruitment process for a Building Director, which included an Assessment Center Process held on December 8, 2005, I am pleased to announce the selection of Thomas Velasquez as the new Director of the Building Department.

Thomas comes to us with more than 20 years experience. Most recently, Thomas has served as the Building Official for the Broward County Building Code Services Division since 2003. As the Chief Building Inspector for the County, Thomas was charged with the supervision of structural staff to enforce compliance with codes and regulations governing building construction over the unincorporated Broward County as well as 26 cities served by the County.

Thomas also served as the Building Official for the Broward County Building Department from 1995-2003. In this capacity, Thomas served as the Building Official for the City of Lauderdale-by-the-Sea, the Town of Southwest Ranches and the Hollywood-Fort Lauderdale Airport. His prior positions with the Broward County Building Department include Chief Building Inspector/Assistant Building Official, Structural Plans Examiner and Structural Building Inspector. Prior to joining Broward County, Thomas worked for the Miami-Dade County Public Works Department. A detailed resume and professional summary of Thomas' employment history is attached for your review.

I also want to take this opportunity to commend Hamid Dolikhani, who has been serving as Acting Building Director, for his outstanding service to our organization and our residents. I believe that Hamid has performed in an outstanding manner and has improved the performance of the Department in his acting capacity. I am happy to announce that Hamid will continue with the City as Assistant Director for the Building Department.

Please join me in welcoming Thomas to our team. I am sure that you will find him to be highly qualified and professional. The agenda for the February 8th Commission Meeting will include an item ratifying his selection. Once Thomas officially assumes his position at the City, we will schedule individual briefing with each of you. In the meantime, should you have any questions, please feel free to contact me.

JMG\dm

Attachment

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CITY CLERK'S OFFICE

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Thomas A. Velazquez

9913 NW 28th St
City of Doral, 33172

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E-mail: Tvelazquez@Broward.org

Professional Experience

Building Official 2003-Present
Broward County Building Code Services Division
Duties and Responsibilities

Oversee daily operations of the Division through supervisory staff. Establish policies and procedures. Plan and manage the Division's budget. Enforcement of Building Codes and regulations. Submit reports to the Director, County Administrator and County Commission as required. Supervise the Division's one hundred fifty employees through assistants and supervisors. Interpret the Florida Building Code as required. Attend County Commission meeting. Meet with other government official, civic groups, developers, contractors, and public at large. Ensure the best service to the community with optimum use of resources.

Building Official 1995 - 2003
Broward County Building Department
Building Official for the City of Lauderdale-by-the-Sea, Town of Southwest Ranches, and the Hollywood-Ft. Lauderdale International Airport.
Duties and responsibilities

Fulfill all the duties inherent to the position. For detailed information, read duties and responsibilities above and below

Chief Building Inspector/Assistant Building Official 1992 - 1995
Broward County Building Department
Duties and Responsibilities

As Chief Building Inspector for the County, supervision of the structural staff to enforce compliance with codes and regulations governing building construction over the unincorporated Broward County area and over about twenty six cities served by the County. Supervise and direct supporting staff.

As Assistant Building Official, assist the Building Official in issues regarding Code interpretations, daily operations, establishment of policies and procedures, hiring, and training of employees, attend Commission meetings, reports to the Division Director, County manager, and County Commission as required, meet with other government officials, and other duties related to the position. Fill in the Building Official position in his absence

Structural Plans Examiner 1990 - 1992
Broward County Building Department
Duties and Responsibilities

Review blueprints, plans, sketches, and specifications to ensure the design complies with codes and regulations governing building construction. Recommend corrective actions when required.

Structural Building Inspector	1988-1990
Broward County Building Department	
<u>Duties and Responsibilities</u>	
Conduct structural inspections to enforce compliance with codes and regulations governing building construction.	
 Load Specialist	 1982-1988
Dade County Public Works Department	
<u>Duties and Responsibilities</u>	
Classification, analysis, and measurement of construction material and others for proper and safe disposal.	
 Project Superintendent	 1980-1982
American Builders	
<u>Duties and Responsibilities</u>	
Supervision of all phases of Construction.	

Education and Certifications

- Bachelor of Civil Engineering • 1968
(Certification of transcripts attached)
- State Certified General Contractor by the Department of Business and Professional Regulations - State of Florida CGC 38360 • 1986
- Certified Structural Building Inspector by the Board of Rules and Appeals Broward County • 1988
- Certified Structural Plans Examiner by the Board of Rules and Appeals Broward County • 1990
- Certified Chief Building Inspector by the Board of Rules and Appeals Broward County • 1992
- Certified Building Code Administrator by the State Building Code Administrators and Inspectors Board - State of Florida BU 0836 • 1994
- Certified Plans Examiner by the State Building Code Administrators and Inspectors Board - State of Florida PX 0304 • 1994
- Certified Building Inspector by the State Building Code Administrators and Inspectors Board - State of Florida BN 0632 • 1994
- Certified Building Official by the Broward County Board of Rules and Appeals • 1995

Notable Achievements

- Creation, organization, and establishment of the Building Department for the City of Weston.
- Creation, organization, and establishment of the Building Department for the Town of Southwest Ranches.
- Implementation of an electronic system to input inspections results from the field to save time and financial resources to both, the Building Department and costumers.
- Establishment of electronically application of permits for small projects to expedite issuance of permits.
- Standardization of Plan Review and Inspection to expedite issuance of permit, minimize Code errors, and encourage Plan Review and Inspection uniformity, resulting in substantial saving of time and financial resources.
- Introduction of Pre-construction workshops for large project to stimulate coordination between builders and the Building Department for completion of projects on a timely and proper fashion.
- Improvement of the ISO rating, saving millions of dollars on insurance fees to the community.